



SUNSET EMPIRE TRANSPORTATION DISTRICT

Employment Application

Sunset Empire Transportation District
900 Marine Dr.
Astoria, OR 97103
Telephone: (503) 861-7433
Fax (503) 325-1606

Application Date: _____

Position: _____

Date Available: _____

Sunset Empire Transportation District (SETD) provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws. SETD complies with applicable state and local laws governing non-discrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Name: _____

First

M.

Last

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (____) _____ Emergency Phone: (____) _____

Education & Training:

School/Facility	Attendance Dates	Graduate?	Degree/Major

List any special skills or training which may be helpful in this position: _____

Employment History:

Employer 1

Co. Name:	Phone: ()
Co. Address:	
Your Position:	Supervisor:
Dates of Empl.	Pay Rate:
Reason for Leaving?	
Job duties included:	

Employer 2

Co. Name:	Phone: ()
Co. Address:	
Your Position:	Supervisor:
Dates of Empl.	Pay Rate:
Reason for Leaving?	
Job duties included:	

Employer 3

Co. Name:	Phone: ()
Co. Address:	
Your Position:	Supervisor:
Dates of Empl.	Pay Rate:
Reason for Leaving?	
Job duties included:	

Employer 4

Co. Name:	Phone: ()
Co. Address:	
Your Position:	Supervisor:
Dates of Empl.	Pay Rate:
Reason for Leaving?	
Job duties included:	

References:

(Please list three persons who are neither relatives nor former employers. These people should have definite knowledge of your job skills and experience.)

Name	City/State	Phone	Occupation
		()	
		()	
		()	

Is there any reason why you may be unable to perform the job duties? _____

If yes, please explain: _____

Have you at any time had to take a drug or alcohol test?

Drug test yes___ no___

Alcohol yes___ no___

If yes to either question, have you at any time failed a drug or alcohol test?

Drug test yes___ no___

Alcohol yes___ no___

Have you tested positive, or refused to test, on any pre-employment drug or alcohol test administered by an employer to which you applied for, but did not obtain, safety-sensitive transportation work covered by DOT agency drug and alcohol testing rules in the last two years?

yes___ no___

IMPORTANT: *If you answered 'yes' to either of the last two questions, you will need to provide documentation on your successful completion of DOT return-to-duty requirements upon any offer of employment.*

Driving Information/History (for Driver, Mechanic, Lot Attendant applicants only, unless stated as a requirement for a position)

Note: Driver, Mechanic, and Lot Attendant positions need to submit a DMV driving record print out along with this application.

Do you have a Commercial Driver's License? _____ If yes, CDL Class (A, B or C): _____

CDL Endorsements: _____

License Restrictions: _____

Has your driver's license ever been suspended or revoked? _____

If so, explain when, why and for how long: _____

Have you ever been convicted of driving while intoxicated? _____

As a driver have you been:

- convicted of any traffic violations in the past five years? _____
- involved in any vehicle accidents in the past five years? _____

If so, please supply a brief description for each violation or accident (use back of form if you require more space):

Date	Description

Certification:

I hereby certify that all statements given herein or attached hereto are true, complete and correct to the best of my knowledge and belief. I further authorize Sunset Empire Transportation District its agents, directors, officers and employees to investigate any or all information provided by me in this Employment Application and in any supplemental documents, including, but not limited to, motor vehicle reports (MVR), accident reports, medical examination records and criminal background checks.

Signature _____