

<b>SUNSET EMPIRE TRANSPORTATION DISTRICT BOARD OF COMMISSIONERS</b>  <b>BOARD DUTIES AND RESPONSIBILITIES</b>	Policy # <b>B-301</b>	Effective Date: <i>March 28, 2013</i>
	Signature 	Date of Last Review

**POLICY:**

1. The Sunset Empire Transportation District (SETD) Board of Commissioners will consist of 7 members elected at large from within the District pursuant to ORS 198 and 267.
2. The Sunset Empire Transportation District Board of Commissioners is responsible for all the operations and functions of the District. To carry out this responsibility it must
  - a) Clearly establish policy;
  - b) Select and evaluate a qualified professional Executive Director;
  - c) Oversee and ensure District Operations are managed in compliance with District Policies.
3. The Sunset Empire Transportation District Board shall govern using integrity, objectivity, candor and respect. It shall adhere strictly to Sunset Empire Transportation District's Standards of Personal Conduct and Code of Ethics, providing strategic leadership, making collective rather than individual decisions, assuring preparation for each meeting by reading assigned material and/or attending education sessions as needed, establishing clear and distinct Board and Executive Director roles, and periodically monitoring and discussing the Board's process and performance. The Board shall comply with the laws and statues and applicable government regulations, board policies, generally accepted business practices and professional behavior as well as the State of Oregon Attorney General's Public Records and Meeting Manual.